



Vermont Teddy Bear Company  
6655 Shelburne Rd., Shelburne, VT 05482  
Customer Service: 1-800-988-8277

### Return/Exchange Form

ORDER #/PACKAGE ID: \_\_\_\_\_

Please call, chat or email customerservice@vermontteddybear.com if you do not have this number.

#### SEND EXCHANGE TO:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

#### CONTACT INFORMATION:

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### PRODUCTS RETURNED

| VTB Use Only | Product Name, Description and/or SKU # | Fur Color    | Outfit           |
|--------------|--|--------------|------------------|
|              | <i>Example: 15" Jointed Bear</i>       | <i>Honey</i> | <i>Baby Girl</i> |
|              |  |              |                  |
|              |  |              |                  |
|              |  |              |                  |
|              |  |              |                  |

Reason for Exchange/Return:

Not as Presented     Damaged     Duplicate     Quality     Other (please comment below)

Comments: \_\_\_\_\_  
\_\_\_\_\_

### EXCHANGING FOR\*

| VTB Use Only | Product Name, Description and/or SKU # | Fur Color    | Outfit           |
|--------------|--|--------------|------------------|
|              | <i>Example: 15" Jointed Bear</i>       | <i>Honey</i> | <i>Baby Girl</i> |
|              |  |              |                  |
|              |  |              |                  |
|              |  |              |                  |
|              |  |              |                  |

\*(We will contact you if additional payment is required.)

If the item(s) you requested are out of stock would you like us to:

Contact you for another choice \_\_\_\_\_

Credit Gift Givers Card \_\_\_\_\_  
(minus the original shipping cost).

Please send your package to: Vermont Teddy Bear Co., 6655 Shelburne Rd, Shelburne, VT 05482.  
Please contact our customer service department at 1-800-988-8277 with any questions or concerns.  
Please allow up to 2-3 weeks for exchange or credit.

